

**WYOMISSING AREA SCHOOL DISTRICT**

630 Evans Avenue  
Wyomissing, PA 19610

**AGENDA**

**Personnel/Policy Committee**

**Monday, February 9, 2009**

CHAIRPERSON: Jana R. Barnett, Esq.

ASSIGNED MEMBERS: Mrs. Joanne E. McCready  
Mrs. Lynn T. Sakmann  
Kurt Althouse, Esq.  
Mr. Gregory L. Portner  
Mr. John A. Larkin, Ex Officio

STAFF MEMBERS: Kathleen A. Garman, Dir. Human Resources

PLEDGE OF ALLEGIANCE TO THE FLAG

ANNOUNCEMENT OF RECORDING BY THE PUBLIC

MINUTES

Approve Committee Meeting Minutes -

- January 12, 2009 Personnel/Policy Committee Meeting

PUBLIC COMMENTS WILL BE TAKEN AT THE BEGINNING OF THE MEETING ON  
AGENDA VOTING ITEMS ONLY AND ON ALL AGENDA ITEMS AT THE END OF THE  
MEETING

I. Approve Professional Intern - **Erin Houck**, Psychology Intern, effective for the 2009-10 school year, at a stipend of \$12,000.

*Background Information: Ms. Houck has both her Bachelors and her Masters degrees from the University of Indiana. Stipend will be paid through ACCESS funds.*

**BOARD MOTION**

*Move that the Board of School Directors approve the professional appointment of a Psychology Intern for the 2009-10 school year.*

II. Personnel Items

a. Ratify Change in Effective date for FMLA/Child Rearing Leave:

1. **Dana Quinlivan**, Secondary French Teacher, began her leave on February 2, 2009.
2. **Maria Gernert**, Secondary Spanish Teacher, began her leave on February 2, 2009.

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- b. Approve stipend for Summer Safari Coordinator in the amount of \$3,000 for the 2008-09 school year.

*Background Information: Stipend anticipated to be recovered through tuition.*

- c. Approve Professional Appointments:
1. **Dawn Hart**, Summer Safari Co-Coordinator, at a stipend of \$1,500, effective February 24, 2009, for the 2008-09 school year.  
**Jennifer Mangold**, Summer Safari Co-Coordinator, at a stipend of \$1,500, effective February 24, 2009, for the 2008-09 school year.
- d. Ratify Support Staff Resignation - **Robert Sanders**, Part-time Van Driver, effective January 20, 2009.
- e. Approve hours for Support Staff to attend CPR and First Aide Training - The following Support Staff members will attend CPR and First Aide Training at the Reading Hospital, on March 6, 2009, for an amount not to exceed a maximum of 6 hours, at their approved hourly rate:
1. **Donna Bottiglieri** - Full-time Special Education Instructional, WHEC
  2. **Karen Conklin** - Full-time Job Coach, JSHS
  3. **Hilary Decker** - Full-time Special Education Instructional Aide, JSHS
  4. **Michelle Geist** - Full-time Special Education Instructional Aide, WHEC
  5. **Jessica Hole** - Full-time Special Education Instructional Aide, WHEC
  6. **Kim Latino** - Full-time Special Education Instructional Aide, JSHS
  7. **Dorothy Lefever** - Full-time Special Education Instructional Aide, JSHS
  8. **Molly Mantione** - Full-time Special Education Instructional Aide, WHEC
  9. **Lisa Reichardt** - Full-time Special Education Instructional Aide, WHEC
  10. **Kathy Schweitzer** - Full-time Special Education Instructional Aide, JSHS
  11. **Mary Thacker** - Full-time Special Education Instructional Aide, JSHS
  12. **Arlene Wager** - Part-time Special Education Instructional Aide, JSHS
- f. Ratify Support Staff Unpaid Leave Request - **Pamela Kaucher**, Part-time Clerical Assistant at the JSHS, unpaid leave January 16, 2009 and January 20-22, 2009.
- g. Ratify Substitute Weight Room Supervisor - **Ryan Hassler**, Substitute Weight Room Supervisor, \$13/hr., effective January 2, 2009.
- h. Approve Supplemental Athletics List for Spring Sports 2008-09.

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i. Union Update

*PSEA - Negotiations meetings scheduled for February 17, 2009 and March 2, 2009.*

*AFSCME - First meeting scheduled for February 18, 2009.*

j. Quest Employee Assistance Program summary

*Summary of usage enclosed in Board packet*

*Quest has added Work/Life Balance services at no additional cost.*

k. Information Item - Aesop Substitute Calling System implemented effective February 9, 2009. Training sessions held for all staff and substitutes.

l. Information Item - Procedure to review need to fill open positions reviewed with all directors and principals.

m. Berks County Schools Health Insurance Consortium meeting scheduled March 10, 2009 to discuss Capital Blue Cross Clinical Management Programs and consideration of self-insurance model.

III. Policy Items

a. Policy and Procedure status and review chart revised.

*Copy enclosed in Board packet.*

b. Discussion on 2009-10 School Calendar.

PUBLIC COMMENT ON AGENDA ITEMS

NEXT PERSONNEL/POLICY COMMITTEE MEETING DATE: MONDAY, MARCH 9, 2009.